

Policy for the Selection, Retention, and Use of Images Created by Members.

Since its founding nearly 125 years ago, the Photo Club has maintained an archive of members' images. Original print images have been digitized. More recently, some original digital images have been included in the archive. All archived images are available for viewing on the Photo Club's webpage.

The selection of images for the archive is made by the Photo Club Board and typically is based on a given images recognition in one or more competitions conducted by the Photo Club. Once the Board selects an image for the archive, the final decision to include the image in the archive is up to the member who created the image. The Board is not obliged to include any given image and the maker of the image may refuse to have their image included in the Photo Club archive.

The Photo Club is planning to extend its reach into the community through the occasional publication of archival images in advertisements, magazines and books, as well as through public displays.

The Photo Club recognizes that each member owns their images and any copyright that may be attached to it. In order to protect the member's rights and to allow the club to use images in support of its various publications, members agreeing to have their images included in the archive will be asked to grant to the Photo Club a non-exclusive license to publish their photos as described above.

The Photo Club may invite Members participating in selected categories of year-end judging and Salon competitions to submit a copy of their image to the archive. If the requested image is from a print competition, Member will be requested to provide the Photo Club with both a print of the image and a digital copy, preferably in TIF format. If the requested is from a digital competition, Member will be requested to provide the club with a digital copy, preferably in in TIF format (300 DPI and sized appropriately), and if possible, a print copy. The Photo Club will assume the cost of the preparation of the print copy of any digital image requested for the archive.

The Photo Club has prepared a standard form agreement that sets out the rights of the Photo Club and its obligations to each member licensing their image to the Photo Club. The agreement will facilitate efforts to publish archival images in the future.

The individual copy of images held in the archive will be owned by the Photo Club. The license agreement takes notice of the member's ownership of the copyright, whether registered or not. Nothing in the license agreement precludes the member from personally exploiting the image in the future.

The Photo Club undertakes to ensure that any archived image when used will include reference to the identity of its maker and the image's title, if any.

A copy of the license agreement is attached to this policy. Copies of executed agreements will be maintained by the club secretary or individual designated by the club president.